

Whitecastle Community Council

Training Plan 2025 - 2029

A requirement of Section 67 of the 2021 Local Government and Elections (Wales) Act 2021 is that Community Councils have in place a Training Plan.

This training plan has been prepared in accordance with the legislative requirements of the Act and takes cognisance of the guidance issued by One Voice Wales and that of the Society of Local Councils.

The commitment contained in the training plan will assist the Council to enhance its approach to the delivery of high-quality services to its community. The plan will be reviewed at least on an annual basis to ensure that it remains fit for purpose and accounts for the changing needs of Councillors and the Clerk as well as any turnover of Councillors or the Clerk.

The Council agrees that Councillors must attend mandatory training.

Training Module	Provider	Frequency	Nos. Attended pre 2025/26	Nos. Attended 2025/26	Nos. Attended 2026/27	Nos. Attended 2027-28	Nos. Attended 2028-29
Mandatory							
Module 9 - Code of Conduct	One Voice Wales	Within 6 months of election	2				
New Councillor Induction	One Voice Wales	Within 6 months of election	1				
Module 6 - Local Government Finance	One Voice Wales	Within 6 months of election					
Recommended							
Module 1 The Council	One Voice Wales	Once per Council Term					
Module 2 The Councillor	One Voice Wales	Once per Council Term	1				
Module 3 The Council as an Employer	One Voice Wales	Once per Council Term					

Module 4 Understanding The Law	One Voice Wales	Once per Council Term					
Module 5 The Council Meeting	One Voice Wales	Once per Council Term					
Module 7 Health & Safety	One Voice Wales	Once per Council Term					
Module 8 Introduction to Community Engagement	One Voice Wales	Once per Council Term	1				
Module 10 Chairing Skills	One Voice Wales	As required					
Module 12 Community/ Place Planning	One Voice Wales	Once per Council Term					
Module 13 Community Engagement	One Voice Wales	Once per Council Term	1				
Module 14 Equality & Diversity	One Voice Wales	Once per Council Term					
Module 15 Information Management	One Voice Wales	Once per Council Term					
Module 16 Use of IT, Websites & Social Media	One Voice Wales	Once per Council Term					
Module 18	One Voice Wales	Once per Council					

Managing Your Staff		Term					
Module 21 Understanding Local Government Finance – Advanced	One Voice Wales	Once per Council Term					
Module 20 Wellbeing of Future Generations Act 2015 / Sustainability	One Voice Wales	Once per Council Term					
Module 25 Biodiversity Part 1				1			
Module 11 Community Emergency Planning	One Voice Wales	When required					
Module 19 Devolution of Services / Community Asset Transfer	One Voice Wales	When required					
Module 17 Making Effective Grant Applications	One Voice Wales	When required					
Module 22 Understanding Mediation	One Voice Wales	When required					
Understanding Section 106 Obligations	Planning Aid Wales	When required					

Solving Problems in Planning Online	Planning Aid Wales	When required					
Responding to Planning Applications	Planning Aid Wales	When required					
Strategic Development Plans	Planning Aid Wales	When required					

Estimated Cost: £38 per module per attendee for One Voice Wales Training

£40 per module per attendee for Planning Aid Wales Training

Date to be approved by the Council:

Date of First Planned Review:

Date of Second Planned Review: